

# Downtown Tuesday Nights Vendor Application Form #1

Incomplete applications will not be accepted

Every Tuesday Night beginning  
June 6 through July 25, 2023 ( 7 Total)  
(except July 4th, 2023)  
Downtown Roseville on Vernon Street  
5:30 PM to 9:00 PM

Company/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Person Authorized to Sign Contract (if different): \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ CA Seller's Permit # (Attach Copy):  
or  
Form 410-D if selling on behalf of a  
6015 Retailer (Attach Copy): \_\_\_\_\_

*Stand Information (Check all that apply):*

Cart

Stand

Trailer

Pop Up Tent

Trailer/ Stand/  
Cart Dimensions: \_\_\_\_\_

Dimensions of total  
area requested: \_\_\_\_\_

## This Application is for (check one):

Non Profit booth *Must provide legible  
proof of 501c-3 status.*

Home-based business  
**ONLY**

Craft Booth *Handmade  
items ONLY*

Commercial Business  
Booth

I have read the regulations included with this application and agree to comply with the conditions set forth.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Web Address: \_\_\_\_\_ Facebook Page: \_\_\_\_\_

*Form Must Be Returned*  
Downtown Roseville Merchants, Inc.  
412 Vernon Street Roseville, CA 95678  
dtnvendor@gmail.com  
Phone: 916.404.0860

# Items for Sale Listing #2

Business/ Organization Name: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Onsite Contact: \_\_\_\_\_ Onsite Contact Phone #: \_\_\_\_\_

Please list ***all*** items you intend to sell, have displayed or available for ordering. Non-food items only. You ***must*** enclose at least one picture of your merchandise to help with our selection procedure. The sale of pornographic materials, weapons, drugs, fireworks, toy guns of ANY type, (including any item making gunshot or popping sounds) or water pistols is **PROHIBITED!** You must write brand names of any items you are selling. Downtown Roseville Merchants, Inc. will try to see that any vendors selling the same items are placed at sites located at a distance from each other. If you are selling items not listed on your application, you will be asked to vacate with no refunds. Vendors may **NOT** sell or display any item considered inappropriate for families-- to be decided by Downtown Roseville Merchants Inc. Photos will not be returned.

**BRING ONLY ITEMS WITH YOU APPROVED TO SELL. ITEMS NOT LISTED OR APPROVED BY THE DOWNTOWN ROSEVILLE MERCHANTS, INC. MAY RESULT IN EXPULSION.**

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I have accurately completed this form in its entirety. I have read and fully understand the Non-Food Information Sheet.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Form Must Be Returned*  
Downtown Roseville Merchants, Inc.  
412 Vernon Street, Roseville, CA  
95678 dtnvendor@gmail.com  
Phone: 916.404.0860

# Booth Specifications & Fees Form #3

You must buy enough space to fully accommodate your display booth

## SPACE RESERVATION

### Commercial Booth Check Selection:

10x10 \$630 for 7 Nights.  
Save \$70 by booking all 7 nights!

10x10 \$100 per night.  
(Please specify below which nights\*) \_\_\_\_\_

### Home-Based Business OR Non Profit Booth Check Selection:

10x10 \$378 for 7 Nights.  
Save \$42 by booking all 7 nights!

10x10 \$60 per night.  
(Please specify below which nights\*) \_\_\_\_\_

### Homemade Arts & Crafts ONLY Booth Check Selection:

10x10 \$189 for 7 Nights.  
Save \$21 by booking all 7 nights!

10x10 \$30 per night.  
(Please specify below which nights\*) \_\_\_\_\_

### Shady Side (Additional charge. \*Space is limited):

10x10 ADD \$140 for 7 Nights

10x10 ADD \$25 per individual night \_\_\_\_\_

*\*If you are not purchasing all 9 weeks please indicate below the single nights you will be attending. **There is a 4 night minimum.***

June 6

June 27

July 18

June 13

July 11

July 25

June 20

### Total Booth Fees:

Acceptable Payments: Money Order, Cashier's Check or Credit Card  
Make check payable to: Downtown Roseville Merchants, Inc. (Credit Card  
accepted only through a link we provide. Available upon request. Add 3%) \_\_\_\_\_

**Total Included with Application Submission:**

**Total:** \_\_\_\_\_

*\*Please note electricity will NOT be provided. You may bring a silent generator.*

### Reservations and Space Assignments

All vendor applications will be carefully reviewed upon receipt. Vendors whose participation will be an enhancement to the market will be invited to participate. Place assignments will be made in a manner that will ensure the viability of the market and the diversity of the marketplace. It is important for all the applicants to understand that acceptance is not guaranteed, regardless of past participation. Incomplete applications or those missing required permits will not be processed until all required items are submitted, including booth space fees and any applicable permits. Selection of vendors is at the discretion of the manager. The manager reserves the right to refuse or assign space at any time. Space is assigned based on many factors, including booth presentation/product appeal, type of vendor logistics, etc. If application is accepted and space is not immediately available, vendors will be placed on a waiting list and contacted when an opening becomes available. All vendor merchandise MUST BE PRE-APPROVED, no exceptions. Cancellation MUST be made by Monday at 12:00 p.m. of the week of the street fair. Two or more consecutive cancellations or absences will result in loss of space and fees. **Sharing booth space with other vendors is prohibited UNLESS pre-approved by the manager.**

Form Must Be Returned Downtown Roseville  
Merchants, Inc.  
412 Vernon Street, Roseville, CA 95678  
dtnvendor@gmail.com  
Phone: 916.404.0860

**Read Carefully Before Signing. If waiver is not signed, participant will not be registered and form will be rejected. In consideration of the acceptance of this registration form for the program listed, the participant(s) named on the form freely agrees to and makes the following contractual representations and agreements:**

**Non-Transferable**

This application is not assignable or transferable without the express written consent of Downtown Roseville Merchants, Inc.

**Independent Contractor**

Vendor shall provide all services required under this application as an independent contractor of Downtown Roseville Merchants, Inc. and shall remain, at all times as to the Downtown Roseville Merchants Inc., a wholly independent contractor with only such obligations as are required under this application. Neither vendor, nor any of its employees, shall be considered an employee of Downtown Roseville Merchants, Inc..

**Indemnification**

Vendor shall defend, indemnify and hold harmless the Downtown Roseville Merchants Inc., Jamie Hazen Consulting and the City of Roseville, their directors, trustees, officers, employees and agents, from and against any and all claims, actions, liability, damage, loss or obligations, including all costs, demands, expenses, expert fees and costs, and attorney's fees arising out of Vendor's activities pursuant to this application, including by way of illustration and not limitation, the following: (a) any injury to or death of any person or damage to or destruction of any property occurring in or on Vendor's equipment, or any part therefore; (b) any default by Vendor's in the observance or performance of any of the terms, covenants, or conditions of this application; or (c) the use, occupancy, or condition of Vendor's equipment or activities therein.

**Waiver**

\*The participant named acknowledges that he/she has been fully and completely advised of the potential dangers incidental to engaging in the activities, and fully and voluntarily assumes the risk of engaging in the program and activities.

\*I hereby waive, release, and discharge, any and all claims for damages which may result in my participation in the Downtown Tuesday Nights. By my signature I release the event coordinator Downtown Roseville Merchant Inc., Jamie Hazen Consulting, the City of Roseville and sponsors of any and all liability of personal loss to myself or property.

\*This contract is not subject to early cancellation by applicant. Deposit and payments are non-refundable. Balance will be paid in full before application is accepted.

\*Any contracts may be voided by coordinators if a sponsorship is sold that is exclusive and conflicts with your category or if a vendor space is sold to a like vendor that is willing to pre-pay or vendor is excessively absent or tardy or coordinator feels vendor does not fit in event.

\*Vendor space may NOT be sublet or shared. Vendor may sell only what is accepted by this application. All hand outs or giveaways must be pre-approved by coordinator.

\*Applicant agrees to give notice of cancellation by 12:00 PM on Mondays for events not attending. Applicant will not receive refund for absences. In addition to not receiving a refund, any non excused absences will result in a \$45 charge to the applicant's credit card. With my signature and credit card on credit card form included with application submission I agree to this charge.

\*I understand that refunds will not be given regardless of weather or unforeseen circumstances. RAIN OR SHINE EVENT. Any event may be cancelled at coordinators discretion due to extreme conditions such as rain, wind, temperatures exceeding 105 degrees, storm, smoke, flood or any other act of God or terrorism without refund to vendor.

\*The event coordinator Downtown Merchants Inc., Jamie Hazen Consulting and the City of Roseville do not have or provide medical or accident insurance for persons involved in programs sponsored by them.

*I have read and agree to the terms of this agreement.*

Signature _____	Date _____
<b>APPLICATION CHECKLIST</b>	
Make sure your application is complete and includes the following items:	

Form #1 Application filled out completely

Form #2 Items for Sale

Form #3 Booth Specifications and Fees

Copy of Sellers Permit or Form 410-D if applicable

You must enclose at least one picture of your merchandise

**Completed Application to be turned in to:** Email: [dtvendor@gmail.com](mailto:dtvendor@gmail.com)

Office Phone: 916.404.0860

**Or mail and make check payable to:**  
Downtown Roseville Merchants, Inc.  
Attn: Vendor Coordinator  
412 Vernon Street  
Roseville, CA 95678